



STATE OF NORTH CAROLINA
DEPARTMENT OF THE SECRETARY OF STATE

Office of Notary Investigations and Enforcement
PHONE: 919-814-5400 E-MAIL: Notary@sosnc.gov
WEBSITE ADDRESS: WWW.SOSNC.GOV

DEED FRAUD / NOTARIZATION COMPLAINT FORM

The Department has authority to investigate complaints of violations of the NC Notary Public Act by notaries or others.

Instructions: Your answers should be detailed and complete. If you do not know the answer to a question or it does not apply – say so. If you need more space, add pages and title them with the question they answer. You must attach documents to your complaint if they are related and may be useful when we review the complaint. Examples of documents to attach are: the document(s) your complaint is about; letters or correspondence between you and the person or business your complaint is about; related documents regarding lawsuits or foreclosures. If you are unsure, include the document. **Please type or print clearly.**

INFORMATION ABOUT YOU

FULL NAME: _____ AGE: _____
First Middle Last

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

PREFERRED PHONE: _____ BUSINESS PHONE: _____

OTHER PHONE: _____ E-MAIL: _____

INFORMATION ABOUT THE PROPERTY

ADDRESS OF PROPERTY: _____

CITY: _____ STATE: _____ ZIP: _____

COUNTY: _____

Describe the property

Does this complaint involve a person acting as a notary? _____

If no, go to question # 7

PEOPLE WHO MAY HAVE INFORMATION RELATED TO THIS COMPLAINT

Service Providers	Company's Address	Contact Person	Phone Number
Your Attorney	_____	_____	_____
Closing Attorney	_____	_____	_____
Real Estate Agent/Broker	_____	_____	_____
Title Company	_____	_____	_____
Loan Officer	_____	_____	_____
Other	_____	_____	_____

WHO IS THIS COMPLAINT ABOUT?

Name	Title/Position	Address	Phone No.
_____	_____	_____	_____
_____	_____	_____	_____

Are you related to any of the people you are complaining about? _____

NAME OF NOTARY'S EMPLOYER:	_____	OTHER NAMES THE EMPLOYER USES:	_____
ADDRESS OF Employer	_____		
CITY:	_____	STATE:	_____
		ZIP:	_____
PHONE:	_____	CELL PHONE:	_____
E-MAIL:	_____		

1. What is your complaint? Be specific.

2. List documents in your possession that relate to your complaint. Attach copies to this complaint.

3. Have you contacted any other governmental agency regarding your complaint? If so, provide this information:

Agency	Address	Telephone	Contact Person

4. Have you contacted the person or organization against which you have a complaint? If so, provide the name of the person you spoke with and what their response was. (Attach copies of documents exchanged.)

5. Have you been contacted by an attorney regarding this matter on behalf of another? If yes, provide this information:

Attorney Name	Address	Telephone

6. Is either a lawsuit or a foreclosure claim pending? If so, provide the name and location of the court as well as the name, title, and index number of the proceeding. (Provide copies of any relevant court documents.)

7. Are you aware of any person other than yourself that might have had a similar experience who might be able to provide additional information that would be helpful?

Name	Address	Telephone
_____	_____	_____
_____	_____	_____

8. Are you aware of any other people, principals, associates or organizations affiliated with the subject of your complaint that might be able to provide additional details regarding this matter? If so, provide:

Name of Person or Organization	Address	Telephone	Contact Person for Organization
_____	_____	_____	_____
_____	_____	_____	_____

By signing this complaint you acknowledge that you are willing to appear in court and testify in this matter if necessary.

Mail the completed form and attachments to: NC Department of the Secretary of State, Notary Enforcement Section, P.O. Box 29626, Raleigh, NC 27626-0622

_____ Signature	_____ Printed Name
_____ Date	

NOTICE: The NC Department's Notary Enforcement Section investigates possible official misconduct by notaries and others who allegedly commit Notary Act violations. The Department **does not** act as your attorney or help you with other real estate-related issues. The Department is not responsible for recovering your property or money. If you have questions about your legal rights and responsibilities, consult your own attorney. There is information about other possible resources on our [website](#).